



**UDIA SA AWARDS FOR EXCELLENCE 2018
OFFICIAL SUBMISSION FORM**

Category: Professional Consulting

This Award is designed to recognise a specialist consultant in delivering a creative and innovative design and/or execution of a development challenge. The entry should identify the consultant and their contribution. This award is open to all consultancy fields such as planning, surveying, engineering, construction, landscaping or any other specialist consultant who believes their contribution has professional merit. The entry should identify the consultant and their contribution. This award is open to all consultancy fields.

The consultant or consultancy group may be external to or within the managing development entity but the submission must make the identification clear, and the contribution should be precisely documented. The project may still be in progress. Consultancy may have started work on the project up to three years before January 2016.

Project Details

The name shown here will be entered on the Award so please ensure accuracy.

Name of the Project:

Address of the Project:

Project Owner

The name shown here will be entered on the Award so please ensure accuracy.

Name:

Address:

Telephone:

Facsimile:

Mobile:

Entrant Details

Name of the Lead Consultant entering the project:

Contact person for judging:

Contact address:

Telephone:

Facsimile:

Mobile:

Consultant's relationship to project

Project Description

Please complete the following section to provide an overall description of the project. Please ensure enough detail is provided to enable a judge with no prior knowledge of the development to make an informed decision. It is also important to highlight features that meet the specific judging criteria:

- Executive Summary in 250 words describing the special features of the project that are related to the judging criteria for the category, highlighting relevant, unique and/or outstanding characteristics:

Judging Criteria

The headings below relate directly to the judging criteria. This is your opportunity to highlight to judges relevant features of the project that should be considered during their tour and when awarding the project judging points.

Please use one sentence to state how the project meets and excels in each criteria.

1. Strategy
2. Industry Relevance / Contribution Made
3. Outstanding Nature & Planning Challenge
4. Budget
5. Comprehensive Analysis
6. Outcome to Date
7. Innovation/ Creativity/ Problem Solving
8. Assessment Solutions/ Manages Processes
9. Reality Tested / Practicability

Contact List

Please list below other consultants who were involved in the key project features and who should be recognised by the Award:

1. Consultant Name

Company

Function/role they played in the project

Office Tel

Mobile Email

Address

2. Consultant Name

Company

Function/role they played in the project

Office Tel

Mobile Email

Address

3. Consultant Name

Company

Function/role they played in the project

Office Tel

Mobile Email

Address

4. Consultant Name

Company

Function/role they played in the project

Office Tel

Mobile Email

Address

Compiling your submission:

Entries must be received no later than **5pm on Thursday August 2, 2018** to:
UDIA SA Office, Level 7, 81 Flinders Street, Adelaide.

The Awards will be announced at the:

UDIA SA 2018 Awards for Excellence Dinner on Friday October 19, 2018.

Please note: All content supplied for award entry may be used for publicity and promotional material at the Awards Presentation as well as for media and other printing purposes.

Please include:

Part 1 Written Response

(supplied electronically – ideally by services such as WeTransfer (preferred), Dropbox or Google Drive (along with Photographs (See below)) – with confirmation email sent to awards@udiasa.com.au. Please reference ‘Company’ and ‘Award entry’)

A written response to the judging criteria with explanatory information in word format (not pdf). The submission should be no more than ten (10 only) A4 pages or the equivalent of text and include the following:

- A 250 word Executive Summary of project highlights
- Relevant graphics, colour plans and photographs
- A brief marketing plan
- A list of the top 10 Key consultants who have worked on the project
- Please include a completed entry form with each copy of the submission.

An editable template can be provided by emailing a request to awards@udiasa.com.au

Part 2 Photographs

(supplied electronically – ideally by services such as Dropbox, Google Drive or WeTransfer – with confirmation email sent to awards@udiasa.com.au. Please reference ‘Company’ and ‘Award entry’)

Ten (10) professional photographs at high resolution min. 300 DPI photos, at least 120mm deep x 205mm wide on a CD ROM) of the project and fully captioned. **Photo quality is critical** as it may be used for publicity and promotional material at the Awards Presentation as well as for media and other printing purposes.

Part3 (Optional) Printed Submission/Promotional Material

*(Delivered to UDIA SA Office, Level 7, 81 Flinders Street, Adelaide **5pm on Thursday August 2, 2018**)*

All award entries will be considered through electronic documents. No printed hard copies are required for submissions, however, should you want to submit a printed copy of your entry and/or any relevant promotional or marketing materials then you are free to do so. These must be received by the UDIA office by submission date.

Cost

FIRST Entry \$550 + GST

Each Subsequent Entry \$350 + GST

Payment

A payment for the entry fee must be received for the submission to be accepted (see fee schedule below). This may be by:

EFT (Electronic Funds Transfer)

BSB: 035-213

Acct No. 136120

Name: Urban Development Institute of Australia (SA Division) Inc. or UDIA SA

Please reference 'company name' and 'Awards2018' with payment.

or

Credit Card by phone 8359 3000

Please note that a credit card payment will incur a 2% surcharge

Thank you for your time to enter our Awards for Excellence 2018!